



Agriculture and Markets

Round 20 Farmland Protection Implementation Grants (FPIG)

REQUEST FOR APPLICATIONS (RFA0393)

Overview

Applicant Webinar – Round 20 FPIG RFA – Overview

Welcome!

- To join this webinar by telephone, please dial (toll call):
929-251-9612 United States Toll (New York City)
415-527-5035 United States Toll
Access code: 2823 806 7143
- WebEx Meeting Number:

Tuesday morning (1/6/2026) = **2823 806 7143** (followed by #)
password: 69M3Mp5hTkZ

- This webinar begins promptly at 10:00am
We'll be getting underway shortly.
- When the webinar starts, **please mute (*6) your phone until the Q&A period.** Thank you for your cooperation!

Applicant Webinar – Round 20 FPIG RFA – Overview

WELCOME

(~5 minutes)

Eligible Applicants for this RFA

(~15 minutes)

Eligible Projects for this RFA

(~5 minutes)

Preemptive Purchase Right

(~20 minutes)

Match Contribution Requirements & Associated Stipulations

(~10 minutes)

Available Funds

(~20 minutes)

Overview of Project Deliverables ~ Disbursements

(~10 minutes)

Policy Guidance

(~10 minutes)

Program Specific Questions

(~20 minutes)

Financial Worksheet

ADJOURN

NOTE: All questions must be submitted in writing; please send to: david.behm@agriculture.ny.gov
Answers to initial questions submitted by 1/5/2026 will be posted on 1/12/2026 and may be subsequently updated with additional questions/answers as deemed necessary.

Questions DUE = 1/12/2026
Answers POSTED = 1/20/2026

Eligible Applicants for this RFA

- (1) any county agricultural and farmland protection board in a county with an approved county agricultural and farmland protection plan **OR**
- (2) any municipality which has in place a “local farmland protection plan”* **OR**
- (3) any not-for-profit conservation organization that will assist a county or municipality to implement a county or municipal agricultural and farmland protection plan approved by the commissioner **OR**
- (4) any soil and water conservation district that will assist a county or municipality to implement a county or municipal agricultural and farmland protection plan approved by the commissioner

* A “local farmland protection plan” may include a town, village or city comprehensive plan as defined in the Town Law, the Village Law, or General City Law, if such plan includes an element which considers agricultural uses and needs; an open space plan adopted by the municipality which presents strategies for the preservation of viable agricultural land; or any other formal agricultural and farmland protection planning document *provided that if* the plan was developed on or after January 1, 2006, it must comply with section 324-a of Article 25-AAA of the Agriculture and Markets Law. **Any applicant intending to submit an application for the first time for a proposed farmland protection implementation project is urged to contact the Department regarding the applicant’s eligibility prior to submitting its application. (Refer to page 6 of the RFA.)**

Eligible Projects for this RFA

Perpetual agricultural conservation easement(s) that are either purchased or fully donated.

NOTES:

- (i) *Each proposed project must be associated with viable agricultural land that will result in a perpetual agricultural conservation easement.*
- (ii) *Location of each proposed project must, at a minimum, be consistent with the location of any land or areas proposed to be protected in a county's or a municipality's agricultural and farmland protection plan.*
- (iii) ***Each proposed project must be associated with at least one (1) Farm Operation (as that term is defined in Section 301 of Article 25-AA of the Agriculture and Markets Law). However, any given Farm Operation may be the subject of more than one application provided that requested funding does not overlap the same land. Any portion of a Farm Operation comprised of leased land will be eligible provided that a majority (i.e., more than 50.0%) of the Lessor's acres to be included in the Agricultural Conservation Easement Project are under the control of a written agricultural lease. NOTE: Provides an opportunity to include all of Lessor's property when setting stage for change of ownership, especially if to Lessee.***
- (iv) *Publicly owned lands (except for any Access to Farmland category project) or lands subject to an existing conservation easement (regardless of its duration) are not eligible under this RFA. NOTE: Another webinar will address this topic.*
- (v) ***Lands subject to an easement (regardless of its duration) or a lease (regardless of its duration) associated with a cellular communications tower are not eligible under this RFA. As referenced herein, "lands subject to" refers to any portion of the land to be protected by a proposed Conservation Easement Project that is unreasonably restricted by that easement or lease.***

Eligible Projects for this RFA *(continued)*

An eligible project **must satisfy all project eligibility criteria:**

1. **category-specific current Farm Operation requirement(s)** (i.e., requirement(s) specific to each eligible category – e.g., access to farmland, agroforestry, climate resiliency, equine, field crops, food security, livestock or livestock products, source water protection, specialty crops, viable agricultural land-other, or vineyard);
NOTE: Another webinar will address this topic.
2. **operation-and-region-specific minimum acreage** (i.e., size of Agricultural Conservation Easement Project);
3. **operation-and-region-specific minimum percentage (%) for extent of Active Agricultural Production;**
4. **operation-and-region specific minimum percentage (%) for extent of Productive Soils;**
NOTE: Another webinar will address this topic.

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Eligible Projects for this RFA *(continued)*

5. site plan for the Conservation Easement Project that is fully consistent with Department guidance regarding land planning for an agricultural conservation easement project (please refer to “Policy Guidance” on pages 12-14 of this RFA);
6. completed and signed NYS Farmland Protection Implementation Grant (FPIG) Agricultural Environmental Management (AEM) Participation Verification Cover Form;

Eligible Projects for this RFA *(continued)*

7. use of one of the following conservation easements:

- a. [required for 87.5% cost share] Department's most current "Model Agricultural Conservation Easement" without modification thereto, **OR**
- b. [allowed for up to 75.0% cost share] applicant easement containing the Department's most current "FPIG Program Required Easement Provisions" without modification thereto, **provided the applicant easement:**
 - i. contains no reference to §247 of New York State General Municipal Law, **and**
 - ii. shall not unreasonably restrict or regulate Farm Operations in contravention of the purposes of Article 25-AA of the Agriculture and Markets Law, **and**
 - iii. must be consistent with the "Purpose" and "Implementation" provisions as required by the Department;
- c. [ONLY allowed for "25% plus" cost share] applicant easement version as that to be submitted for funding disbursement approval from the Federal agency administering the Federal farmland protection grant

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Eligible Projects for this RFA *(continued)*

8. satisfies the match contribution requirements and associated stipulations as summarized in table on page 11 of this RFA; and
9. includes all required content of the online application as published on New York Statewide Financial System, and as may be supplemented through the posting of any questions and answers pursuant to the “Questions and Answers” section of this RFA.

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Preemptive Purchase Right

A Preemptive Purchase Right may only be incorporated into a Conservation Easement Project *if* –

- **At least 25%** of the area to be encumbered by a conservation easement containing a Preemptive Purchase Right is comprised of Prime Soils² (not “Prime, if drained,” or “Soils of Statewide Importance,” or “Unique Soils”).
 - For example: If a Conservation Easement Project is comprised of three conservation easements, each individual conservation easement area must be comprised of at least 25% Prime Soils before each easement document could include a PPR provision. If any one of those proposed easement areas is not covered by at least 25% Prime Soils, then PPR shall not be incorporated into that particular conservation easement. Therefore, a multiple easement Conservation Easement Project will not necessarily include PPR in each easement document.
 - **NOTE:** Preemptive Purchase Right shall be **required for any Food Security** category project, provided: at least twenty-five percent (25%) of each conservation easement area is comprised of Prime Soils (i.e., not “Prime, if drained” or “Soils of Statewide Importance”) – *this will be addressed in another webinar*
NOTE: Another webinar will address this topic.

² This stipulation is waived for any Food Security category project whose size is no more than five (5) acres above the minimum size of projects as noted in Appendix A-6. **NOTE: Another webinar will address this topic.**

Preemptive Purchase Right *(continued)*

- The local cash match (***none*** of which shall be from the participating landowner(s)) fully covers the balance of the cost of the PPR not covered by the State contribution for each conservation easement containing a PPR provision **whenever the applicant is requesting up to 75.0% cost-share** for the Conservation Easement Project.
- Department-required definition of “Qualified Farmer” is incorporated.
NOTE: If PPR is incorporated into a Food Security category project, this definition may be altered with approval of the Department – this will be addressed in another webinar.

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Match Contribution and Conservation Easement Requirements					
Max State Award	Maximum State Contribution <i>(* = including PPR, if applicable; see below)</i>	Other "Caps" on State Contribution <i>(* = without PPR; see below)</i>	Minimum Local Match		Conservation Easement Requirements
			%	Cash <i>(* = without PPR; see below)</i>	
\$3,000,000	87.5% of total project costs	(a) Preemptive Purchase Right ³ : 40% of value of agricultural conservation easement(s) being acquired*, or \$250,000, whichever is less ⁴ , AND (b) Easement Stewardship Fee ⁵ : \$10,000 per easement OR 50% of total transaction costs per easement.	12.5% of total project costs <i>(solely from landowner)</i>	None specified	Use of Department agricultural conservation easement
\$3,000,000	Up to 75.0% of total* project costs	(a) Preemptive Purchase Right ² : 40% of value of agricultural conservation easement(s) being acquired*, or \$250,000, whichever is less ³ , AND (b) Easement Stewardship Fee ⁴ : \$10,000 per easement OR 50% of total transaction costs per easement.	25.0% of total project costs	5.0% of total project costs or \$5,000, whichever is less, which shall not be borne entirely by landowner <i>(waived if the full value* of the agricultural conservation easement(s) comprising the entire project is donated)</i> ; EXCEPT IF Preemptive Purchase Right (PPR), then local cash match must increase to fully cover the balance of the cost of the PPR (none of which shall be borne by the landowner(s))	Use of Department-required agricultural conservation easement provisions provided remainder of agricultural conservation easement – (a) “shall not unreasonably restrict or regulate Farm Operations in contravention of the purposes of Article 25-AA of the AML,” AND (b) contains no reference to §247 of New York State General Municipal Law, AND (c) must be consistent with the “Purpose” and “Implementation” provisions as required by the Department
\$500,000	25.0% of value of agricultural conservation easement(s) being acquired* plus all transaction costs <i>[Not available for Food Security, Climate Resiliency, or Source Water Protection categories.]</i>	(a) Preemptive Purchase Right ² : 40% of value of agricultural conservation easement(s) being acquired*, or \$250,000, whichever is less ³ , AND (b) Easement Stewardship Fee ⁴ : \$10,000 per easement OR 50% of total transaction costs per easement.	Balance of all project costs	Federal farmland protection grant award	Purpose of agricultural conservation easement will (minimally) ensure that the land remains available for agricultural use

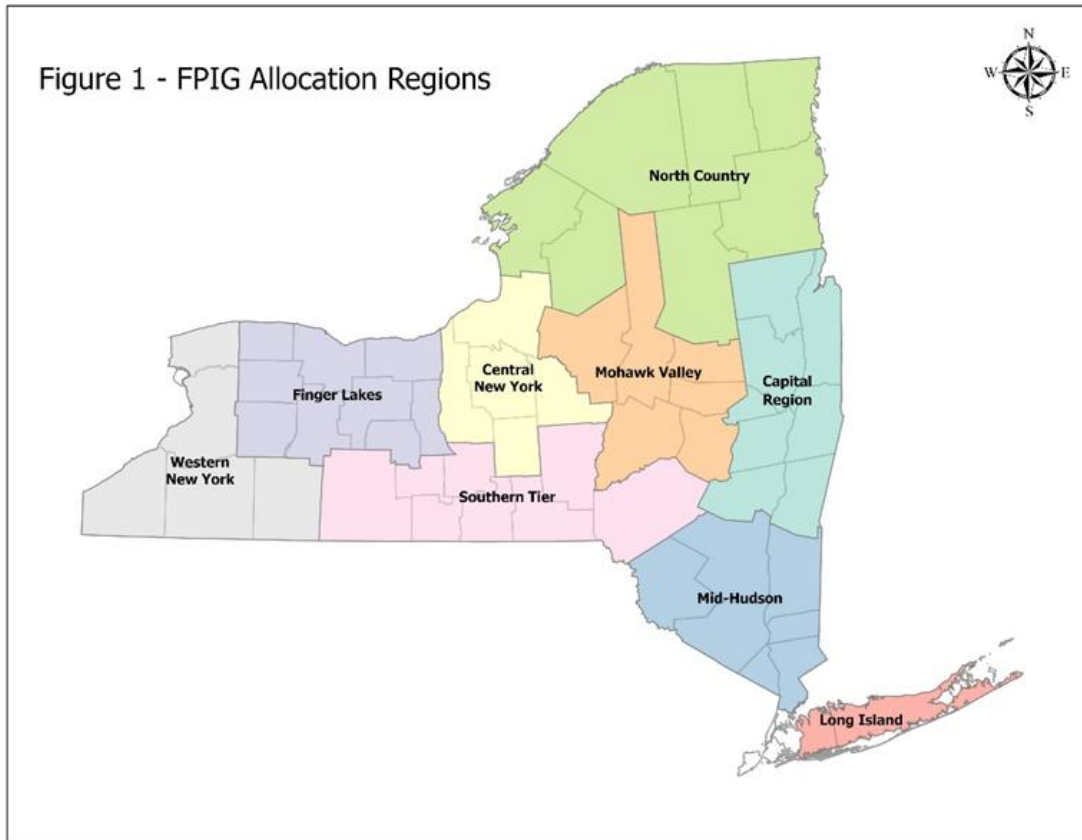
³ **If the agricultural conservation easement includes a Preemptive Purchase Right**, these additional stipulations must be met: (a) 25% of the land subject to that agricultural conservation easement must be comprised of Prime Soils (*i.e.*, NOT “Prime, if drained” or “Soils of Statewide Importance”), and (b) use of Department-required definition of “Qualified Farmer.” However, regarding stipulation (a), please refer to footnote “1” in Section IV.B. **NOTE: Another webinar will address this topic.**

⁴ The cap on Preemptive Purchase Right is waived for any *Food Security* category project whose acreage is no more than five (5) acres above the minimum size of projects as noted in Appendix A-6. **NOTE: Another webinar will address this topic.**

⁵ The limit on easement stewardship may be exceeded only if this fee is based on annual costs as determined in a policy adopted by the Grantee’s governing body, and, if so and if deemed reasonable by the Department, then this amount shall not exceed 50.0% of total transaction costs for each easement comprising the proposed project.

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Available Funds



Each of 9 regions will receive an equal allocation of available funds.

After June 1, 2026, the Commissioner may make supplemental awards with the remaining unawarded available funds (which shall be no less than \$6.365 million) to eligible projects without regard to regional boundaries provided that all projects awarded thereafter are made in the order of the date on which the Department determined that each such project was eligible for an award.

Western New York:

Allegany, Cattaraugus, Chautauqua, Erie, Niagara

Finger Lakes:

Genesee, Livingston, Monroe, Ontario, Orleans, Seneca, Wayne, Wyoming, Yates

Southern Tier:

Broome, Chemung, Chenango, Delaware, Schuyler, Steuben, Tioga, Tompkins

Central New York:

Cayuga, Cortland, Madison, Onondaga, Oswego

Mohawk Valley:

Fulton, Herkimer, Montgomery, Oneida, Otsego, Schoharie

North Country:

Clinton, Essex, Franklin, Hamilton, Jefferson, Lewis, St. Lawrence

Capital Region:

Albany, Columbia, Greene, Saratoga, Schenectady, Rensselaer, Warren, Washington

Mid-Hudson:

Dutchess, Orange, Putnam, Rockland, Sullivan, Ulster, Westchester

Long Island:

Nassau, Suffolk

Project Deliverables – Conservation Easement Projects

Preliminary Review

All Agricultural Conservation Easement Projects must receive the Department's preliminary approval **before** compiling a complete project file.

To be submitted as separate digital files within 6 months of State approval of your awarded contract:

- (1) **Title report plus title curatives letter** from Grantee attorney explaining how clear title will be ensured for the proposed agricultural conservation easement transaction;
- (2) **Draft agricultural conservation easement(s)** associated with the proposed project, *provided:*
 - *For projects receiving an award of 87.5% of total project costs, the red-lined¹⁰ draft document submitted shall use the most current version of the Department's Model Agricultural Conservation Easement as its template.*
 - *For projects receiving an award of 25% of the value of the agricultural conservation easement(s) being acquired plus transaction costs, the draft document submitted will be the easement required by the Federal agency administering the Federal farmland protection grant.*

¹⁰ A **"red-lined" version of the most current version of the Department's Model Agricultural Conservation Easement** is merely a digital file (Word document format) which had "track changes" feature turned on **before any modification** was made to the original digital file. Thus, the resulting "red-lined" version **shall reveal all modifications** made to it.

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- *For all other awarded projects if applicant chooses not to use the most current version of the Department’s Model Agricultural Conservation Easement, the red-lined¹¹ draft document submitted shall be the Grantee’s proposed easement into which the most current version of the Department’s required provisions have been incorporated without modifications thereto. Further, all other provisions of the Grantee’s proposed easement must be consistent with the “Purpose” and “Implementation” provisions as required by the Department.; and*
- (3) **Site plan** (*only if* it has been modified from that represented in applicant’s grant application) for each draft agricultural conservation easement that has been signed by all owners of the land associated with each draft agricultural conservation easement and that has also been signed by a representative of the Grantee.

NOTE:

- (i) *Preliminary review may include site visit by Department’s Farmland Protection Program Manager, Grantee and participating landowner(s) to review the proposed site plan. If inconsistent with Department guidance documents or otherwise deemed unacceptable **and** unable to resolve to the satisfaction of the Department, the Department may terminate the funding agreement and withdraw the State award.*
- (ii) *Department review of the title report and title curatives proposed by the Grantee’s attorney at this stage will help ensure that substantive title matters are properly resolved early in the overall process.*

¹¹ A “red-lined” version of the applicant’s agricultural conservation easement is a digital file (Word document format) which had the “track changes” feature turned on *before the most current version of any of the Department-required provisions were incorporated into it*. Thus, the resulting “red-lined” version of the document *shall reveal all the required insertions*.

Project Deliverables – Conservation Easement Projects *(continued)*

Project File

After the Department has given its preliminary approval of the proposed Agricultural Conservation Easement Project, the local project manager shall compile and submit a Project File that includes the following required deliverables (submitted as separate digital files):

To be submitted within 18 months after receiving State approval of your awarded contract:

- (1) **Landowner Intent to Convey Conservation Easement(s) on Viable Agricultural Land** that has been signed by each participating landowner;
- (2) **Financial Worksheet**;
- (3) **Appraisal report**;
- (4) **Final draft agricultural conservation easement(s)** (each is red-lined version);
- (5) **Attorney Pre-Closing Certification of Title Curatives** from Grantee attorney **plus** associated attachments *(please refer to page 20 of RFA)*;
- (6) **boundary survey** of the proposed easement area;
- (7) **Status of Conservation Plan Certification Form**;
- (8) **environment site assessment** (*required when State funds used for this project cost*); and
- (9) **Waiver (of preliminary/final notice of intent)** (*only if* subject land is in an agricultural district **and** a Grantee is a governmental entity).

Project Deliverables – Conservation Easement Projects *(continued)*

Final Report

After the Department approves the project file, a complete Final Report must be submitted that includes the following project deliverables (submitted as separate digital files):

To be submitted within 120 calendar days after receiving interim payment #2:

- (1) **Post-Closing Conservation Easement Certification**;
- (2) **Title insurance policy**;
- (3) **Conservation easement defense liability insurance policy** (*required when State funds used for this project cost*);
- (4) copy of each recorded **Agricultural Conservation Easement**;
- (5) **Soil health assessment** (*required for any **Climate Resiliency** category project or any **Food Security** category project, or for any other category project for which State funds were requested for this specific project cost*); and *NOTE: Another webinar will address this topic.*
- (6) **FPIG Project Closing Statement** spreadsheet **plus** supporting documentation.

NOTES:

- (i) *If Final Report is not submitted in a timely fashion or if it is not deemed acceptable, the final payment (equivalent to the State contribution toward (1) easement stewardship and (2) easement defense liability insurance (if applicable), per each agricultural conservation easement comprising the project) may be retained by the Department.*

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Table of Project Deliverables & Scheduled Payments

TIMING	DELIVERABLES ¹²	SCHEDULED PAYMENT ¹³ (State Contribution)
Contract Approval Date	Approval of contract by New York State.	Advance Payment includes: <ul style="list-style-type: none"> • Title report stipend (\$1,500) • Project partners' staff time (1/2 of state contribution) • Project partners' legal fees (1/2 of state contribution)
Month 1 to 6 (After State approval of contract)	Submission for Preliminary Review: <ul style="list-style-type: none"> • Title report and title curatives letter • Draft agricultural conservation easement(s) • Site plan(s) (<i>only if modified</i> since grant application) 	
Month 7 to 8 (After State approval of contract)	Department Preliminary Approval of project.	Interim Payment #1 includes: <ul style="list-style-type: none"> • State share of appraisal • State share of survey • State share of baseline documentation report • Project partners' staff time (1/2 state contribution) • Project partners' legal fees (1/2 state contribution)
Month 9 to 18 (After State approval of contract)	Submission of Project File: <ul style="list-style-type: none"> • Landowner Intent to Convey • Financial Worksheet • Status of Conservation Plan Certification Form • Appraisal report • Environmental assessment(s) (if applicable) • Final draft agricultural conservation easement(s) • Certification of Title Curatives • Boundary survey • Waiver (of preliminary/final notice of intent) (if applicable) 	
	Department approval of Project File.	Interim Payment #2 includes: <ul style="list-style-type: none"> • Balance of contract award less Final Payment amount.
120 Calendar Days (After receipt of Interim Payment #2)	Submission of Final Report for Review: <ul style="list-style-type: none"> • Conservation Easement Closing Certification • Title insurance policy • Soil health assessment (if applicable) • Easement defense liability insurance policy (if applicable) • Copy of each recorded agricultural conservation easement • Closing Statement spreadsheet and documentation 	Final Payment includes (State share, as applicable): <ul style="list-style-type: none"> • Easement stewardship fee • Conservation easement defense liability insurance

¹² The successful applicant must adhere to the anticipated dates for the specified project deliverables to ensure prompt completion of the project; doing so will enable more predictable State disbursements. Failure to timely achieve the deliverables may result in termination of the contract upon the **Department's** examination of the circumstances surrounding the delay.

¹³ All payments are disbursed on a first approved, first paid basis. All payments are as authorized by the NYS Division of the Budget and the NYS Office of State Comptroller.

Disbursements – Conservation Easement Projects *(continued)*

BSC Payment Process

All disbursements are now processed at the Business Service Center (BSC) and every vendor must now submit each of your contract's four Claims For Payment directly to BSC.

Once you have earned each payment, AGM will provide you a pre-filled version of each of the following documents for your use (**see illustrations on last page**):

- **BSC Invoice Submission Form for Vendors** – please enter an “Invoice Date” before submitting it to the BSC
- **Claim For Payment** – please have an authorized representative sign it, then scan it and submit that scanned image

When you submit each specific Claim to the BSC via an email message directed to AccountsPayable@ogs.ny.gov, please be sure that the order of attachments is as follows (**do NOT attach any other documents** to that email message):

1. Claim For Payment
2. BSC Invoice Submission for Vendors

Lastly, please copy Dave Behm and Maureen Irish on your submittal to the BSC so that they may be alerted that you have made a request for payment.

Policy Guidance

The **Department** is providing the following guidance documents to assist in the compilation of a grant application and all required project deliverables:

- [“Farmland Protection and Agricultural Districts \(GD#1\)”](#);
- [“Developing a Land Plan for an Agricultural Conservation Easement \(GD#3\)”](#);
- [“Title Commitment and Curatives for Conservation Easements”](#);
- [“Model Agricultural Conservation Easement”](#) (required when awarded a State contribution of 87.5% of eligible total project costs);
- [“Farmland Protection Implementation Grants \(FPIG\) Program Required Easement Provisions”](#) (*if* the Department’s Model Agricultural Conservation Easement is not used, then these provisions are *required* to be incorporated into the applicant’s conservation easement document when awarded a State contribution of up to 75% of eligible total project costs, EXCEPT those awarded 25% of easement purchase price plus all transaction costs);
- [“Appraisals for Conservation Easements \(GD#6\)”](#); **AND**
- [“Definition of ‘Qualified Farmer’ for a Preemptive Purchase Right.”](#)

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Bid Event Applicant Questions

Please note the following information from Section 6.3 (“Event Questions,” beginning on page 6) of the ***Statewide Financial System Application Submission Instructions*** pertaining to Applicant Questions #17 and #41:

Applicant Question #17: How many acres (based upon tax map parcel map(s) OR legal survey; do NOT rely upon ANY OTHER data source such as GIS, etc.) will be protected by this proposed Agricultural Conservation Easement Project? Please enter the estimated acres to the nearest whole-acre (i.e., no decimal fraction).

Applicant Question #41 – Signed Letter from a Local Planning Official

Please submit a copy of a signed letter from a local planning official that describes and documents the extent of development pressure on the subject property (or on similar Viable Agricultural Land(s) in proximity to the lands to be protected in this proposed Agricultural Conservation Easement Project).

The letter (or any associated documentation attached thereto) shall not speculate about the potential for development pressure.

The letter must offer evidence (e.g., quantitative information or anecdotal evidence) such as (but not limited to) number of building permits issued or number of property subdivision requests received or extent of similar agricultural properties actively for sale.

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Event Questions (continued)

Please note the following information from Section 6.3 (“Event Questions,” page 6) of the ***Statewide Financial System Application Submission Instructions*** pertaining to Applicant Question #37: *(NOTE: Another webinar will address additional info)*

Applicant Question #37 – Site Plan:

Please submit a site plan that covers the entire proposed Agricultural Conservation Easement Project. Each site plan shall be comprised of these three components:

- a) **context map:** Single page (11”x17” page size) that **reveals all component parcels** comprising the entire Agricultural Conservation Easement Project AND **reveals any exclusion** that is embedded, adjoining, or in *close proximity* to any of the component parcels.
- b) **detail map(s):** ONE page (11”x17” page size) **per easement area** (if your Agricultural Conservation Easement Project is comprised of more than one agricultural conservation easement) **OR** ONE page (11”x17” page size) **per Agricultural Unit** (if an agricultural conservation easement associated with your Agricultural Conservation Easement Project will refer to Agricultural Units therein). Please be sure to depict any portion of any exclusion that appears on any detail map. **Please do not use any shading or cross-hatching on any portion of any detail map.** Please select an appropriate scale and recent aerial imagery for each detail map to enable the reviewer to evaluate the landscape.
- c) **narrative:** ONE page (8-1/2”x11” page size) **per detail map** that addresses (as applicable) the following –
 - rationale for the need of designated Use Areas (e.g., Farmstead Area, Compatible Enterprise Area, Resource Protection Area, etc.);
 - rationale for the size of designated Use Areas;
 - rationale for the location of designated Use Areas;
 - rationale for any Use Area not designated but for which a right to establish each shall be reserved in the agricultural conservation easement – please be sure to address why the Use Area is not designated at this time as well as the need for and size of each such reserved Use Area;
 - rationale for the need for any exclusion;
 - rationale for the size of any exclusion; **and**
 - rationale for the location of any exclusion.

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Financial Worksheet

If Preemptive Purchase Right is not part of this project, simply leave blank (or enter zero).

FINANCIAL WORKSHEET - Agricultural Conservation Easement Project Easement1

RFA0393 - FPIG Financial Worksheet - Farmland Protection Implementation Project Involving a Perpetual Agricultural Conservation Easement												
Farm Name: _____			Name of Applicant: _____									
Acres to be Permanently Protected (per survey) = 0.0000			Value of Agricultural Conservation Easement (without PPR) = \$ - \$ per acre = #DIV/0!			Value of Preemptive Purchase Right = \$ - \$ per acre = #DIV/0!						
Extent of Value of PPR to Value of Agricultural Conservation Easement =			FUNDING SOURCES									
#DIV/0!	Estimated Costs ¹	State Contribution ²	Municipal Government				Other ⁵ <i>(Identify each source(s) below)</i>		Sum of Funding Sources (cash) ⁶	Sum of In-Kind Contributions ⁷	Landowner Contribution ⁸	Proposed Purchase Price of Conservation Easement ⁹
			County (cash) ³	County (in-kind)	Town (cash) ⁴	Town (in-kind)	(cash)	(in-kind)				
LAND COSTS												
	Total Value of Conservation Easement to be Acquired	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSACTION COSTS												
	Incentive Payment ¹⁰	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Title Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Survey(s)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Appraisal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Project Partners' Staff Time ¹¹ (e.g., contract administration, project management, outside assessment expertise, etc.)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Recording Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Stewardship Fee ¹²	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Baseline Documentation Report	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Easement Defense Liability Insurance ¹³	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Soil Health Assessment ¹⁴	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Other transaction cost ¹⁵ <i>(please list this item here)</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Other transaction cost ¹⁵ <i>(please list this item here)</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal =	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
											Local Match Total ¹¹	
	TOTAL PROJECT COSTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Percentage of Total Project Cost from Each Contributor ¹⁶	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
	Auto Match Check ¹⁹ Total Project Costs = \$ -	#DIV/0!									Percentage of Local Match that is In-Kind ¹⁸ =	#DIV/0!

Identify each "Other" source of cash and specify the amount to be provided from each source in the box immediately below:

Preemptive Purchase Right associated with each cost-share rate:

- Sample #1 (87.5% cost-share rate) – “Before” and “After”
- Sample #2 (up to 75.0% cost-share rate) – “Before” and “After”
- Sample #3 (“25%+” cost-share rate) – “Before” and “After”

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NOTE:

- Please remember to submit all questions in writing.
- For your convenience, feel free to send them via email to:
david.behm@agriculture.ny.gov

Good luck!

Cheers!



ADJOURN

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BSC Invoice Submission Form for Vendors – Claim For Payment –



**Office of General Services
Business Services Center**

BSC Accounts Payable
1220 Washington Ave
Building 5, Floor 5
Albany, NY 12226-1900
Phone: (518) 457-4272
Fax: (518) 457-1879
Email: AccountsPayable@ogs.ny.gov

BSC Invoice Submission Form for Vendors

Purpose: This form is used for new invoices that are being submitted to the BSC by Vendors.

Instructions: The BSC FileNet system uses text recognition software to capture data entered into documents. As this Software works best reading typed information, please type as much of the information below as possible. Please submit the form along with your scanned invoice to AccountsPayable@ogs.ny.gov. The invoice should be the first document in your attachment, followed by this form and then any other additional documents relevant to the invoice.

SECTION I: INVOICE INFORMATION	
Business Unit (SFS GLBU) AGM01	
Invoice Date	Invoice Number C00xxxGG
Invoice Amount \$914,193	Unit Code/ID N/A
SECTION II: VENDOR INFORMATION	
Vendor Identification Number (10 Digits) 10000xxxx	Vendor Name Farmland Forever Land Trust
Contract or Purchase Order Number C00xxxGG	
SECTION III: NOTES	
Notes or Additional Information Interim Payment #2	

Clear Form

BSC Invoice Submission Form for Vendors (07/2019)

State of New York CLAIM FOR PAYMENT										
Vendor Information										
Vendor Name Farmland Forever Land Trust			Vendor Identification Number							
Address 1234 Scenic Vista Drive		City Anywhere	State NY	Zip Code 1xxxx						
Invoice Number										
Purchase Order No. and Date	Description of Materials/Service	Quantity	Unit	Price	Amount					
	Interim Payment #2-SAMPLE (C00xxxGG): (State contribution per project file budget)	1		1,003,943.00	1,003,943.00					
	LESS Advance Payment	1		-6,250.00	-6,250.00					
	LESS Interim Payment #1	1		-53,500.00	-53,500.00					
	LESS Final Payment	1		-30,000.00	-30,000.00					
					0.00					
					0.00					
					0.00					
					0.00					
					0.00					
Vendor Certification I certify that the above bill is just, true and correct; that no part thereof has been paid except as stated and that the balance is actually due and owing, and that taxes from which the State is exempt are excluded.				Total	914,193.00					
Vendor's Signature in Ink				Discount %						
Date				Net	914,193.00					
NYS Agency Information										
Vendor Identification Number		Vendor Location ID		Vendor Address Sequence						
Voucher ID	Business Unit Name	Bus. Unit	Interest Eligible (Y/N)	Contract ID						
Payment Date (MM) (DD) (YY)		Obligation Date (MM) (DD) (YY)		Merch/Inv. Rec'd Date (MM) (DD) (YY)						
Withholding Class	Withholding Amount	Handling Code	Payee Amount	Agency Internal Use						
Invoice Number			Invoice Date							
PeopleSoft Format Charge Lines (If Applicable)										
Business Unit	Department	Program	Fund	Account						
Budget Reference	Project ID	Activity	Class	Operating Unit						
Product	Chartfield 1 - Accumulator	Chartfield 2 - Agency Use	Chartfield 3	Amount						
Legacy Format Charge Lines (If Applicable)										
Expenditures			Liquidation							
Dept	Cost Center	Var	Yr	Object	Acctm Statewide	Amount	Orig Agency	PO/Contract	Liquidation Line	FIP
Liability Date		From Date	TC	Subledger			Optional			