



RICHARD A. BALL  
Commissioner

## **Meeting Minutes**

**Cabbage Research and Development Program Advisory Board  
2024-2025 Reporting/Funding Meeting  
Monday, February 5, 2024  
10am- 2pm  
Jordan Hall, Room 210**

### **Board members present:**

Eric Hansen – Chairman  
Dave Leverenz  
Travis Torrey  
Jay Burgess  
Paul Brightly (on behalf of Dean Brightly)

### **Board members absent:**

None

### **Others present:**

Jacqueline Boyer – Market Order Administrator, NYS Department of Agriculture and Markets  
Emily Cook – Supervisor, NYS Department of Agriculture and Markets  
Jennifer Scaglia–Program Manager, Cabbage Research and Development Program, Cornell University  
Roxanne Ruffalo–Program Manager, Cabbage Research and Development Program, Cornell University  
Joanne L. Schessl – Supervisor, Cornell University  
Christine Smart – Researcher, Cornell University  
Christie Hoepting – Researcher, Cornell University  
Lynn Sosnoskie – Researcher, Cornell University  
Brian Nault – Researcher, Cornell University

The meeting was called to order by Chairman Hansen at 10:00am

### **Board Member Reports**

Board members reported on their specific farm and others in their region.

### **Researchers Reports**

Researchers from Cornell University presented progress report on FY2023-24 funded research and on FY2024-2025 proposals.

## **Administrator Report**

Jacqueline Boyer, Market Order Administrator, presented information on the current account balance (cash basis) as of January 31, 2024, a status report on collections as of January 31, 2024, a progress report on contract spending to-date, an estimate for 2024 collections based on prior years, and finally a draft budget for the 2024-2025 season (Appendix A).

### Highlights:

Account Balance (Cash Basis) as of January 31, 2024\*: \$46,184

Status Report – Collection as of January 31, 2024:

2023 Collections: \$10,698

2023 Accounts Receivable: \$9,885

Average Annual Collections: \$20,000

Estimated 2024 Collections: \$20,000

Contracted Research - Outstanding Claim for Payments for C011404: \$34,721

Contracted Research - Unspent Funds, Remaining Balance for C011404: \$12,093

\*Includes 2023 Collections to-date which includes a Jan 30, 2024 deposit in the amount of \$10,698.

## **Board discussed which research projects to fund for 2024-25**

The board discussed research proposals and decided to partially fund 2 research projects at a total of \$19,905. To request a copy of the proposals email [marketingorders@agriculture.ny.gov](mailto:marketingorders@agriculture.ny.gov).

### Research Focus:

1. To optimize crop safety and weed control with pre-emergent herbicides in cabbage with the goal of providing season long weed control. Budget: \$11,660.
2. To identify the most efficacious insecticide and application procedure for cabbage maggot control. Budget: \$8,245.

## **Board Motions**

A motion was made by D. Leverenz and seconded by T. Torrey to carry over funds on hand March 31, 2024 for use in the 2024-25 fiscal year. Motion carried.

A motion was made by D. Leverenz and seconded by J. Burgess to set the assessment rate for the 2024-25 crop year at \$4.00 per planted acre (the same rate as 2023-24). Motion carried.

A motion made, by T. Torrey and seconded by J. Burgess to accept the FY2024-2025 CRDP budget as presented (Appendix B), allowing \$19,905 for research projects. Motion carried.

Meeting was adjourned by Chairman Hansen at 2:00 PM.

Date Adopted: N/A - DRAFT