



## Agriculture and Markets

**KATHY HOCHUL**  
Governor

**RICHARD A. BALL**  
Commissioner

**JULIE LAFAVE**  
Interim Director, New York State Fair

April 3, 2024

The New York State Department of Agriculture and Markets will be issuing a Request for Proposals (RFP) for a midway operator that will provide and operate the rides, games, and concessions on the midway during the annual Great New York State Fair (Fair), a multi-day exposition (currently 13 days) that ends on Labor Day each year.

The RFP will be issued on or about November 1, 2024 for the operation of the midway beginning with the 2025 Fair and ending with the 2034 Fair. In order for your proposal to be considered, a representative of your company must attend one of the following mandatory tours to be held during the upcoming 2024 New York State Fair:

Sunday, August 25, 2024 beginning at 1:00 p.m.  
Tuesday, August 27, 2024 beginning at 10:00 a.m.  
Thursday, August 29, 2024 beginning at 1:00 p.m.

In compliance with the Procurement Lobbying Law, the Department has designated the following contacts for this RFP:

- Barbara Godfrey, [barbara.godfrey@agriculture.ny.gov](mailto:barbara.godfrey@agriculture.ny.gov)
- Ryan von Linden, [procurement.info@agriculture.ny.gov](mailto:procurement.info@agriculture.ny.gov)

The above contacts may be reached by email for all inquiries regarding this procurement. Interested companies are prohibited from contact related to this procurement with any New York State employee other than the two designated personnel from the date of this letter until the contract has been approved.

To participate in one of the mandatory tours, please fill out the Mandatory Tour Attendance Form attached to this letter and return it to [barbara.godfrey@agriculture.ny.gov](mailto:barbara.godfrey@agriculture.ny.gov).

**New York State Fair  
Amusement & Midway Operator RFP0304  
Mandatory Tour Attendance Form**

Company Name: \_\_\_\_\_

Primary Contact Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Website: \_\_\_\_\_

**I will attend the following mandatory tour (check one):**

- Sunday, August 25, 2024 beginning at 1:00 p.m.
- Tuesday, August 27, 2024 beginning at 10:00 a.m.
- Thursday, August 29, 2024 beginning at 1:00 p.m.

**Name(s) and contact information of those attending:**

Name	Contact Number	Email Address