



RICHARD A. BALL
Commissioner

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Date Received: _____	License No.: _____
Estab. No.: _____	Fee: _____
<input type="checkbox"/> Credit Card <input type="checkbox"/> Check <input type="checkbox"/> M.O. Receipt	
Reviewed: _____	Approved: _____

Amendment Fee: \$0

**NYS Hemp Licensing Program
Hemp Analytical Testing Laboratory Amendment Application**

1. Applicant. No Change Replacement

Lab Name: _____	Phone: _____
Address: _____	City: _____ State: _____ Zip: _____ County: _____
Email: _____	

No Change Addition Replacement Removal

What contact info would you like to be public on the program's website? Phone Email

Mailing address (if different from above): No Change Addition Replacement Removal

Address: _____	City: _____ State: _____ Zip: _____ County: _____
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Mailing address for hemp samples (if different from above):

No Change Addition Replacement Removal

Address: _____	City: _____ State: _____ Zip: _____ County: _____
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2. Contact Information.

Primary Contact: <input type="checkbox"/> No Change <input type="checkbox"/> Addition <input type="checkbox"/> Replacement
Title: _____ Phone: _____
Name: _____
Address: _____
City: _____ State: _____ Zip: _____ County: _____
Email: _____
Optional Secondary Contact: <input type="checkbox"/> No Change <input type="checkbox"/> Addition <input type="checkbox"/> Replacement <input type="checkbox"/> Removal
Title: _____ Phone: _____
Name: _____
Address: _____
City: _____ State: _____ Zip: _____ County: _____
Email: _____

3. Certifications. No Change Addition Replacement

All hemp testing laboratories must have a valid **ISO 17025** accreditation. After December 31, 2024, or a later date established by the USDA, hemp testing laboratories must be registered with the Drug Enforcement Administration (DEA).

ISO Accreditor: _____	Certification #: _____	Date Issued: _____
Drug Enforcement Agency (DEA)	Registration #: _____	Date Issued: _____

4. Requirements.

Below are the state and federal requirements a lab must meet in order to perform regulatory compliance testing. Checking a box indicates the applicant’s understanding and acceptance of the requirement.

Failure to check all of the boxes will result in an incomplete application.

<ul style="list-style-type: none"> <input type="checkbox"/> After December 31, 2022, or a later date established by the USDA, testing for acceptable THC levels of pre-harvest samples shall be conducted only at laboratories registered with the United States Drug Enforcement Agency (DEA). <input type="checkbox"/> Testing method performance specifications must ensure analytical tests are sufficiently sensitive for the purposes of the detectability requirements. <input type="checkbox"/> Analytical testing of samples for THC must use post-decarboxylation or other similarly reliable methods that consider the potential conversion of THCA in hemp into THC. Testing methodologies meeting this requirement include, but are not limited to, gas or liquid chromatography with detection. <input type="checkbox"/> Sample preparation of pre- or post-harvest samples shall require grinding of the sample to ensure homogeneity of plant material prior to testing. Sample preparation may follow a procedure described by USDA. <input type="checkbox"/> The total THC concentration level shall be determined and reported on a dry weight basis, determined either through testing of dried samples or calculation using moisture content analysis of samples. <input type="checkbox"/> Laboratories performing regulatory testing shall deliver their testing reports to the Department and the grower at the same time. Reports must include a copy of the Department’s Chain of Custody form submitted with samples and a Certificate of Analysis for each sample. <input type="checkbox"/> With each test result, a measurement of uncertainty (MU) must be estimated and reported with the test results. Laboratories shall use appropriate, validated methods and procedures for all testing activities and evaluate measurement of uncertainty. <input type="checkbox"/> Laboratories performing regulatory testing must also report test results directly to the USDA. Test results from informal testing conducted throughout the growing season shall not be reported to USDA. The test results report must contain: <ul style="list-style-type: none"> <input type="checkbox"/> Producer's license or authorization identifier. <input type="checkbox"/> Name of producer. <input type="checkbox"/> Business address of producer. <input type="checkbox"/> Lot identification number for the sample. <input type="checkbox"/> Name of laboratory and the DEA registration number. <input type="checkbox"/> Date of test and report. <input type="checkbox"/> Identification of a pre-harvest or post-harvest retest. <input type="checkbox"/> Test result. <input type="checkbox"/> Laboratories must have effective disposal procedures for non-compliant samples that do not meet the 0.3% total THC requirement which transitions the non-compliant product into a non-retrievable or non-ingestible form.
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By signing below, I attest that the information provided above is truthful. I understand that the statements made in this application will be accepted for all purposes as the equivalent of an affidavit and that any false statements made herein, in addition to being the possible basis for a revocation of any license issued as a result of this application, may be punishable as a misdemeanor under the provisions of Section 210.45 of the Penal Law of the State of New York.

Name (Print): _____ Date: _____ Signature: _____ Title: _____
