

**1 New York State Department of Agriculture and Markets**

**Request for Proposals**

**RFP #0325**

**for the**

***New York Food for New York Families  
Round 2 Competitive Grants***

**Addendum 1  
Issued January 19, 2024**

As indicated in Section 5.2 of the RFP, the state has transitioned from Grants Gateway to the Statewide Financial System (SFS) as of January 16, 2024. Below are additional resources regarding prequalification and the State of New York Contract for Grants.

Prequalification

The updated Prequalification Application and New York State Prequalification Manual for Grantees can be found on the Grants Management website at:  
<https://grantsmanagement.ny.gov/get-prequalified>.

State of New York Contract for Grants

As indicated in Section 11.2 of the RFP, the Master Contract that was used in Grants Gateway was updated with the transition to SFS. The new State of New York Contract for Grants (formerly the New York State Master Contract for Grants) may be found here:  
<https://www.budget.ny.gov/guide/bprm/h/h-1032-nys-contract-for-grants-2024.pdf>.

The components of the Contract for Grants are:

- Face Page\*
- Signature Page\*
- New York State Standard Terms and Conditions\*
- Appendix A: Standard Clauses for New York State Contracts\*
- Attachment A-1: Agency Specific Terms and Conditions\*
- Attachment A-2: Program Specific Terms and Conditions\*
- Attachment A-3: Federally Funded Grants and Requirements Mandated by Federal Laws\*
- Attachments B-1: Expenditure Budget; B-2: Performance Based Budget; B-3: Capital Budget; B-4: Net Deficit Budget
- Attachment C: Work Plan
- Attachment D: Payment and Reporting\*
- Other attachments, including, but not limited to, the request for proposal or program application, if incorporated by reference on the Face Page.

\*Required to be used by all State agencies.