

NEW YORK STATE
DEPARTMENT OF AGRICULTURE AND MARKETS

RFP0312

2023-2024 NEW YORK STATE
COMPANION ANIMAL CAPITAL PROJECTS FUND

*Competitive Grants to Incorporated Not-for-Profit Pounds, Shelters, Humane Societies,
and Rescue Facilities*

ADDENDUM 1

Issued January 23, 2024

The deadline for proposals has been extended.

All proposals must be submitted online through the [Grants Gateway](#) by 4:00 PM local time on Monday, February 5, 2024.

IMPORTANT INFORMATION

IF YOU INTEND TO APPLY FOR MORE THAN 75% OF THE TOTAL PROJECT COSTS YOU MUST USE THE ATTACHED FORM FOR YOUR BUDGET. THIS FORM SHOULD BE COMPLETED AND SUBMITTED AS AN UPLOAD WITH THE COST ESTIMATES FROM VENDORS (PROGRAM SPECIFIC QUESTION 2A).

THE GRANTS GATEWAY WILL REQUIRE YOU TO ENTER A MINIMUM 25% MATCH BEFORE YOU CAN SUBMIT YOUR APPLICATION. PLEASE ENTER YOUR PROPOSED BUDGET INFORMATION IN THE GRANTS GATEWAY WITH AN ADDITIONAL AMOUNT ADDED TO BRING THE MATCH TO 25%. THE DEPARTMENT WILL DISREGARD THIS ADDITIONAL AMOUNT WHEN EVALUATING YOUR PROPOSAL.

RFP0312
 COMPANION ANIMAL CAPITAL PROJECTS FUND

**CAPITAL BASED BUDGET
 SUMMARY**

PROJECT NAME: _____

CONTRACTOR NAME: _____

CATEGORY OF EXPENSE	GRANT FUNDS	MATCH FUNDS	MATCH PERCENTAGE	OTHER FUNDS	TOTAL FUNDS
1. Scoping and Pre-Development					
2. Design					
3. Acquisition					
4. Construction					
5. Administration					
6. Working Capital/Reserves					
7. Other					
Total					

RFP0312
 COMPANION ANIMAL CAPITAL PROJECTS FUND

CAPITAL BASED BUDGET
DETAIL WORKSHEET – ACQUISITION

ACQUISITION: TYPE/DESCRIPTION	GRANT FUNDS	MATCH FUNDS	MATCH PERCENTAGE	OTHER FUNDS	TOTAL FUNDS
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
Total					

ACQUISITION NARRATIVE

RFP0312
 COMPANION ANIMAL CAPITAL PROJECTS FUND

CAPITAL BASED BUDGET
DETAIL WORKSHEET – CONSTRUCTION

CONSTRUCTION: TYPE/DESCRIPTION	GRANT FUNDS	MATCH FUNDS	MATCH PERCENTAGE	OTHER FUNDS	TOTAL FUNDS
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
Total					

CONSTRUCTION NARRATIVE