

NEW YORK STATE  
DEPARTMENT OF AGRICULTURE AND MARKETS

RFP0311

2023-2024 NEW YORK STATE  
COMPANION ANIMAL CAPITAL PROJECTS FUND

*Competitive Grants to Municipal and Incorporated Not-for-Profit Pounds, Shelters,  
Humane Societies, and Rescue Facilities*

**ADDENDUM 1**

*Issued January 23, 2024*

*The deadline for proposals has been extended.*

**All proposals must be submitted online through the [Grants Gateway](#) by 4:00 PM local time on Monday, February 5, 2024.**

\*IMPORTANT INFORMATION\*

IF YOU INTEND TO APPLY FOR MORE THAN 75% OF THE TOTAL PROJECT COSTS YOU MUST USE THE ATTACHED FORM FOR YOUR BUDGET. THIS FORM SHOULD BE COMPLETED AND SUBMITTED AS AN UPLOAD WITH THE COST ESTIMATES FROM VENDORS (PROGRAM SPECIFIC QUESTION 2A).

THE GRANTS GATEWAY WILL REQUIRE YOU TO ENTER A MINIMUM 25% MATCH BEFORE YOU CAN SUBMIT YOUR APPLICATION. PLEASE ENTER YOUR PROPOSED BUDGET INFORMATION IN THE GRANTS GATEWAY WITH AN ADDITIONAL AMOUNT ADDED TO BRING THE MATCH TO 25%. THE DEPARTMENT WILL DISREGARD THIS ADDITIONAL AMOUNT WHEN EVALUATING YOUR PROPOSAL.

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**CAPITAL BASED BUDGET  
 SUMMARY**

PROJECT NAME: \_\_\_\_\_

CONTRACTOR NAME: \_\_\_\_\_

CATEGORY OF EXPENSE	GRANT FUNDS	MATCH FUNDS	MATCH PERCENTAGE	OTHER FUNDS	TOTAL FUNDS
1. Scoping and Pre-Development					
2. Design					
3. Acquisition					
4. Construction					
5. Administration					
6. Working Capital/Reserves					
7. Other					
Total					

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**CAPITAL BASED BUDGET**  
*DETAIL WORKSHEET – ACQUISITION*

ACQUISITION: TYPE/DESCRIPTION	GRANT FUNDS	MATCH FUNDS	MATCH PERCENTAGE	OTHER FUNDS	TOTAL FUNDS
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
Total					

ACQUISITION NARRATIVE

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 COMPANION ANIMAL CAPITAL PROJECTS FUND  
**CAPITAL BASED BUDGET**  
*DETAIL WORKSHEET – CONSTRUCTION*

CONSTRUCTION: TYPE/DESCRIPTION	GRANT FUNDS	MATCH FUNDS	MATCH PERCENTAGE	OTHER FUNDS	TOTAL FUNDS
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
Total					

CONSTRUCTION NARRATIVE