



**PRINTING SERVICES FOR THE FARMERS' MARKET NUTRITION
PROGRAMS
IFB #0269**

**Addendum 1
Issued March 1, 2022
Questions and Answers**

**Please note that the questions that follow are taken verbatim from the emails received by the Department without editing.*

- 1) Do you happen to have samples of each I could stop by to pick up?
- 2) **Please refer to the specs and the attachments for reference. We do not have the ability to provide samples currently.**
- 3) Are you able to provide the previous bid tabulations for review.
 - a. 2.2.a. Negotiable Instruments (Coupon Vouchers). Exhibit 1
1,650,000 coupons shipped for \$7,755
 - b. 2.2.b. Farmers Market Nutrition Program Pocket Folders (Exhibit 2).
\$13,352
This was a discretionary purchase for Ag Dev and was not competitively bid.
 - c. 2.2.c. Farmers' Market Signs, (Exhibit 3)
\$2745.32
This was a discretionary purchase for Ag Dev and was not competitively bid.
- 4) Would it be possible to receive physical samples of each item listed in the bid for review.
See response to question #1.
- 5) We have a question regarding the POCKET FOLDER
2.2.b. Farmers Market Nutrition Program Pocket Folders (Exhibit 2) Size
Open/Flat size: 10"x16.5"
Finished/Final Page size: 4.25"x9"; two 7-1/2" pockets, with 0.75" glue flaps.
The OPEN/FLAT SIZE is noted as: 10" x 16.5" and the FINISHED SIZE is noted as 4.25" x 9"
In reviewing the artwork supplied, can we ask you to verify the size sizing as we believe it may be incorrect.
We think the size should be:
OPEN/FLAT: 10" x 16.5" (11.5" x 16.5" including 0.75" glue flaps)
FINISHED/FINAL SIZE: 5" x 9"; two 7-1/2" pockets
These are the specs we submitted to the printer annually. These specs are quoted back for approval.



- 6) 2. DESCRIPTION OF WORK TO BE PERFORMED 2.1 SCOPE OF WORK The contractor will annually print approximately 2,350,000 coupon vouchers (~470,000 booklets); 5 coupon vouchers per booklet, package and deliver the coupon booklets to approximately 200 distribution sites across the state. A sample coupon voucher is attached to this IFB as Exhibit 1
- As freight needs to be included in the pricing, do you have a list of all locations including the address and zip codes you can provide
List changes moderately, annually.
 - Do you have previous/historical data for the shipments you can share so we can properly assess freight costs to locations.
see response to question 2a.
 - Is signature required for final delivery.
Yes.
- 7) Do you think you could get a clean scan or picture of the finished tickets on the last job? I'd like to see what the pantograph is on the tickets. We have a pantograph that shows "VOID" across it when scanned and I would like to make sure ours would work.
Coupon file is provided to the vendor by the Department. Exhibit 1 – SAMPLE FMNP COUPON is a copy of the file we provided our vendor for 2020.
- 8) Who is the current vendor?
This is the first time we are consolidating this opportunity and different vendors have been used for different portions over the years. You will need to request access to this through our Freedom of Information webpage at: <https://agriculture.ny.gov/foi>
- 9) How much did the New York state Department of Agriculture and Markets, Division of Agriculture Development, spend on this contract in 2021? 2020? 2019?
This is a new contract opportunity with no prior information to provide. Please review question 2 for the 2021 figures.
- 10) Can you tell me if the attached photo provided on the bid below, indicates that this is a void panto or just an overprint?
The coupon does not currently contain a void pantograph and we do not currently anticipate requiring one.
- 11) Can you provide a list of the “approximately 200 distribution sites across the state” (top of page 5)? What is the estimated breakdown of coupon books, pocket folders, and signs that need distributed to each site?
The following is a spreadsheet of estimated coupon allocations. Pocket folders requested are based on one per coupon booklet, per address and minus current inventory. Farmer signs are delivered to AGM address only.

Site ID	Site Name	Mailing Address	City/Town	State	ZIP	Estimate # Booklets	Estimate # Coupons
50100	Albany County Department for Aging	162 Washington Ave., 6th Floor	Albany	NY	12210	1760	8800
50200	Allegany County Office for the Aging	6085 State Route 19N	Belmont	NY	14813	760	3800
50300	Broome County Office for Aging	60 Hawley Street 4th Floor	Binghamton	NY	13902	980	4900
50400	Cattaraugus County Dept. of Aging	1 Leo Moss Dr. Suite 7610	Olean	NY	14760	780	3900
50500	Cayuga County Office for the Aging	160 Genesee Street	Auburn	NY	13021	780	3900
50600	Chautauqua County Office for the Aging	1st Floor, 7 North Erie St	Mayville	NY	14757	940	4700
50700	Chemung County Department of Aging and Long Term Care	P.O. Box 588, 425 Pennsylvania Ave.	Elmira	NY	14902	800	4000
50800	Chenango County Area Agency on Aging	5 Court Street	Norwich	NY	13815	760	3800
50900	Clinton County Office for the Aging	135 Margaret Street	Plattsburgh	NY	12901	760	3800
51000	Columbia County Office for the Aging	325 Columbia Street	Hudson	NY	12534	760	3800
51100	Cortland County Area Agency on Aging	60 Central Avenue	Cortland	NY	13045	740	3700
51200	Delaware County Office for the Aging	6 Court St.	Delhi	NY	13753	760	3800
51300	Dutchess County Office for the Aging	114 Delafield Street	Poughkeepsie	NY	12601	980	4900
51400	Erie County Department of Senior Services	95 Franklin Street, Rm 1329	Buffalo	NY	14202	4060	20300
51500	Essex County Office for the Aging	132 Water Street	Elizabethtown	NY	12932	740	3700
51600	Franklin County Office for the Aging	355 West Main Street	Malone	NY	12953	760	3800
51700	Fulton County Office for Aging	19 N. William St.	Johnstown	NY	12095	760	3800
51800	Genesee County Office for the Aging	2 Bank Street	Batavia	NY	14020	760	3800
51900	Greene County Department for the Aging	411 Main Street	Catskill	NY	12414	760	3800
52000	Herkimer County Office for the Aging	109 Mary St. Suite 1101	Herkimer	NY	13350	780	3900
52100	Jefferson County Office for the Aging	175 Arsenal Street	Watertown	NY	13601	780	3900
52200	Lewis County Office for the Aging	5274 Outer Stowe Street	Lowville	NY	13367	520	2600
52300	Livingston County Office for the Aging	3 Murray Hill Drive	Mt. Morris	NY	14510	540	2700
52400	Madison County Office for the Aging	138 Dominic Bruno Blvd	Canastota	NY	13032	760	3800
52500	Monroe County Office for the Aging	435 E Henrietta Road	Rochester	NY	14620	2180	10900
52600	Montgomery County Office for Aging, Inc.	135 Guy Park Ave	Amsterdam	NY	12010	780	3900
52700	Nassau County Office for the Aging	60 Charles Lindbergh Blvd	Uniondale	NY	11553	3900	19500
52800	Niagara County Office For The Aging	111 Main St.	Lockport	NY	14094	1000	5000
52900	Oneida County Office for the Aging/Continuing Care	120 Airline Street	Oriskany	NY	13424	1740	8700
53000	Onondaga County Dept. of Adult & LTC Services	421 Montgomery Street	Syracuse	NY	13202	1860	9300
53100	Ontario County Office for the Aging	3019 County Complex Drive	Canandaigua	NY	14424	780	3900
53200	Orange County Office for the Aging	40 Matthews Street	Goshen	NY	10924	1720	8600
53300	Orleans County Office for the Aging	14016 Route 31 West	Albion	NY	14411	740	3700
53400	Oswego County Office for the Aging	70 Bunner St	Oswego	NY	13126	800	4000
53500	Otsego County Office for the Aging	The Meadows Office Complex Suite 5	Cooperstown	NY	13326	760	3800
53600	Putnam County Office for Senior Resources	110 Old Route 6, Building One	Carmel	NY	10512	540	2700
53700	Rensselaer County Unified Family Services	1600 7th Avenue	Troy	NY	12180	920	4600
53800	Rockland County Office for the Aging	50 Sanatorium Road, Building B	Pomona	NY	10970	960	4800
53900	Saratoga County Office for the Aging	152 West High Street	Ballston Spa	NY	12020	800	4000
54000	Schenectady County Senior and Long Term Care Services	107 Nott Terrace	Schenectady	NY	12308	940	4700
54100	Schoharie County Office for the Aging	113 Park Place	Schoharie	NY	12157	520	2600
54200	Schuyler County Office for the Aging	323 Owego Street, Unit 7	Montour Falls	NY	14865	520	2600
54300	Seneca County Office for the Aging 54200	2465 Bonadent Drive	Waterloo	NY	13165	520	2600
54400	St. Lawrence County OFA	80 State Highway 310	Canton	NY	13617	800	4000
54500	Steuben County Office for the Aging	3 E Pulteney Square	Bath	NY	14810	800	4000
54600	Suffolk County Office for the Aging (SCOFA)	Dennison Bldg-3rd Floor	Hauppauge	NY	11788	3620	18100
54700	Sullivan County Office for the Aging	100 North Street, PO Box 5012	Monticello	NY	12701	780	3900
54800	Tioga Opportunities, Inc.	9 Sheldon Guile Blvd	Owego	NY	13827	520	2600
54900	Tompkins County Office for the Aging	214 West Martin Luther King Jr. St.	Ithaca	NY	14850	760	3800
55000	Ulster County Office for the Aging	1003 Development CT	Kingston	NY	12401	940	4700
55100	Warren-Hamilton Counties Office for the Aging	1340 State Route 9	Lake George	NY	12845	760	3800
55200	Center	383 Broadway	Fort Edward	NY	12828	760	3800
55300	Wayne County Department of Aging and Youth	1519 Nye Rd.	Lyons	NY	14489	780	3900
55400	Services	9 South First Ave, 10th Floor	Mt. Vernon	NY	10550	3860	19300
55500	Wyoming County Office for the Aging	8 Perry Ave	Warsaw	NY	14569	520	2600
55600	Yates County Office for the Aging	417 Liberty Street	Penn Yan	NY	14527	520	2600
55700	Saint Regis Mohawk Tribe Office for the Aging	71 Margaret Terrance Memorial Way	Akwesasne	NY	13655	280	1400
55800	Seneca Nation of Indians Office for the Aging	28 Thomas Indian School Drive	Irving	NY	14081	280	1400
56100	Kings County Hospital Center	840 Alabama Ave	Brooklyn	NY	11207	7000	35000
56400	New York Common Pantry	423 E. 138th Ave	Bronx	NY	10454	9000	45000
56500	Island Harvest Food Bank	126 Spagnoli Rd	Melville,	NY	11747	3000	15000
56600	Food Bank for New York City	61 Claremont Ave	Jersey City	NJ	7305	7000	35000
65801	New York City Department for the Aging	2 Lafayette Street, 9th Floor	New York	NY	10007	44000	220000
200-01	Woman's Health Center WIC		Albany	NY	12202	1840	9200
201-02	Warren County WIC	Bldg 11	Lake George	NY	12845	740	3700
202-01	Whitney M Young Jr WIC		Albany	NY	12207	1540	7700
203-01	Joe Bruno Family WIC	2nd Fl	Troy	NY	12180	1820	9100
204-01	Schenectady County Public Health Services	Suite 200	Schenectady	NY	12305	1940	9700
206-01	Fulmont Community Action WIC	RM 212	Fonda	NY	12068	400	2000
207-01	Delaware Opportunities WIC		Hamden	NY	13782	640	3200
208-01	Schoharie County WIC	Ste 5	Cobleskill	NY	12043	420	2100
209-01	Opportunities for Chenango WIC		Norwich	NY	13815	760	3800
210-01	Opportunities for Otsego WIC		Oneonta	NY	13820	700	3500
211-01	Catholic Charities WIC		Hudson	NY	12534	440	2200
212-01	Washington County WIC	County Annex Bldg 2	Hudson Falls	NY	12839	1160	5800
213-01	Cayuga County WIC	1st Fl	Auburn	NY	13021	600	3000
214-01	Oswego County WIC	Ste 400	Oswego	NY	13126	620	3100
215-01	Jordan Health Link WIC		Rochester	NY	14605	2880	14400
216-01	Finger Lakes SPCC WIC	Rear Entrance	Canandaigua	NY	14424	1040	5200
216-02	Finger Lakes SPCC WIC	Ste 97	Newark	NY	14513	1000	5000
217-01	Cortland County WIC		Cortland	NY	13045	740	3700
218-01	Tioga Opportunities WIC		Owego	NY	13827	720	3600
220-01	Onondaga County WIC		Syracuse	NY	13204	6960	34800
221-02	Broome County WIC	Ste 1	Binghamton	NY	13905	2520	12600
222-01	NCFHC Jefferson County WIC		Watertown	NY	13601	820	4100
223-01	Essex County WIC		Elizabethtown	NY	12932	660	3300
224-01	Clinton County WIC	1st Fl	Plattsburgh	NY	12901	1320	6600

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225-01	Tompkins County WIC		Ithaca	NY	14850	840	4200
226-01	St Regis Mohawk WIC		Akwesasne	NY	13655	180	900
227-01	Hamilton County WIC		Indian Lake	NY	12842	40	200
229-01	Cattaraugus County WIC	Ste 4010	Olean	NY	14760	1220	6100
231-12	Catholic Charities WIC		Buffalo	NY	14210	14680	73400
233-01	Livingston County WIC		Mount Morris	NY	14510	1080	5400
234-01	Oak Orchard WIC	Ste 100	Batavia	NY	14020	1240	6200
235-01	Chemung County WIC		Elmira	NY	14901	1420	7100
236-08	Monroe County WIC Program	Ste D	Rochester	NY	14626	6920	34600
238-01	ProAction Steuben County WIC		Bath	NY	14810	960	4800
239-01	Saratoga County EOC WIC		Ballston Spa	NY	12020	1180	5900
240-02	Ulster County WIC		Kingston	NY	12401	1180	5900
243-02	Middletown Health Dept WIC		Middletown	NY	10940	1200	6000
244-04	Rockland County DOH WIC	Bldg J, Rm 1	Pomona	NY	10970	5520	27600
245-01	Hudson River Healthcare WIC		Poughkeepsie	NY	12601	4620	23100
246-01	Open Door Family Medical WIC	1st Fl	Ossining	NY	10562	480	2400
246-04	Open Door Family Medical WIC	Lower Level	Brewster	NY	10509	400	2000
247-01	Mount Vernon WIC		Mount Vernon	NY	10550	2120	10600
249-01	Yonkers Dist Health WIC (all checks)	2nd Fl	Yonkers	NY	10701	1420	7100
251-01	East Harlem WIC	3rd Fl	New York	NY	10035	400	2000
252-01	William Ryan Community Health WIC	2nd Fl	New York	NY	10025	1080	5400
253-01	Gouverneur Hospital WIC	3rd Fl	New York	NY	10002	1300	6500
256-01	St Luke's Roosevelt Hospital WIC	2nd Fl	New York	NY	10027	1100	5500
257-01	Harlem Hospital WIC	Ronald Brown Building Rm 1061	New York	NY	10037	1580	7900
261-02	Jacobi Medical WIC	Bldg 1 Ste A 4N	Bronx	NY	10461	1040	5200
262-01	Columbia Presbyterian Hospital WIC		New York	NY	10040	400	2000
262-04	Washington Heights WIC	2nd Fl	New York	NY	10033	1300	6500
262-05	High Risk Obstetrics WIC - if closed send to site 4	Room 408	New York	NY	10032	580	2900
262-06	Charles Rangel WIC - if closed send to site 4		New York	NY	10031	660	3300
262-07	Chinatown WIC	4th Fl	New York	NY	10002	540	2700
264-04	Morrisania WIC		Bronx	NY	10452	3440	17200
265-01	Partners in Health WIC	1st Fl	Bronx	NY	10453	5940	29700
267-01	BronxCare Health System WIC		Bronx	NY	10452	2280	11400
269-01	Morris Heights Health WIC (send all checks)	1st Fl	Bronx	NY	10453	4000	20000
270-01	Westchester Sq WIC		Bronx	NY	10461	3000	15000
270-02	Fordham Plaza WIC	5th Fl	Bronx	NY	10458	1920	9600
270-03	Montefiore Health WIC		Bronx	NY	10451	1520	7600
273-01	Urban Health Plan WIC		Bronx	NY	10459	840	4200
273-02	Urban Health Plan WIC	April E34	Sunnyside	NY	11104	840	4200
274-01	Maimonides Medical WIC		Brooklyn	NY	11219	2300	11500
275-01	Jamaica Hospital WIC	3rd Floor	Richmond Hill	NY	11418	4140	20700
276-01	South Jamaica Multi Service WIC	Ste 213	Jamaica	NY	11434	400	2000
276-03	Hillcrest Medical Plaza WIC		Jamaica	NY	11432	800	4000
278-01	Bedford Stuyvesant FHC WIC	1st Fl	Brooklyn	NY	11216	780	3900
279-01	Brownsville Family Health WIC	2nd Fl	Brooklyn	NY	11212	700	3500
280-01	Brookdale Hospital WIC		Brooklyn	NY	11207	700	3500
281-01	PHS Bushwick WIC	1st Fl	Brooklyn	NY	11221	600	3000
281-02	PHS Gravesend WIC	2nd Fl	Brooklyn	NY	11229	1140	5700
281-03	PHS East Tremont WIC	Street Level	Bronx	NY	10457	460	2300
281-05	PHS Corona WIC	3rd Fl	Corona	NY	11368	940	4700
281-10	PHS Jamaica WIC		Jamaica	NY	11432	940	4700
281-12	PHS Astoria WIC		Astoria	NY	11106	660	3300
281-13	PHS Ridgewood WIC	3rd Fl	Ridgewood	NY	11385	940	4700
281-15	PHS Flushing WIC	Suite 1	Flushing	NY	11355	2360	11800
281-30	Sunset Park Neighborhood WIC	Suite 2B-F	Brooklyn	NY	11232	240	1200
283-01	Sunset Park Health WIC		Brooklyn	NY	11220	3540	17700
285-03	Wyckoff Heights Medical WIC	Ste 1	Brooklyn	NY	11237	2780	13900
285-06	Wyckoff Heights Medical Center WIC		Brooklyn	NY	11211	1540	7700
286-01	Brooklyn Hospital WIC		Brooklyn	NY	11218	1120	5600
286-02	Downtown Brooklyn Hospital WIC	1st Fl	Brooklyn	NY	11201	1260	6300
286-03	Brooklyn Hospital WIC		Brooklyn	NY	11213	400	2000
286-04	Crown Heights WIC		Brooklyn	NY	11225	1240	6200
286-05	Family Health WIC		Brooklyn	NY	11220	940	4700
286-06	Williamsburg WIC	1st Fl	Brooklyn	NY	11206	720	3600
286-07	The Brooklyn Hospital Center - East New York WIC	Ground Fl	Brooklyn	NY	11208	980	4900
287-01	Coney Island Hospital WIC	Rm 1N1	Brooklyn	NY	11235	2580	12900
288-01	East NY D&T Center WIC	Bsmt	Brooklyn	NY	11207	400	2000
291-01	Kings County Hospital WIC	T Building Rm 153	Brooklyn	NY	11203	1620	8100
293-01	Joseph P Addabbo Family WIC	1st Fl	Arverne	NY	11692	640	3200
294-01	ODA of Williamsburg WIC	1st Fl	Brooklyn	NY	11249	5760	28800
295-01	Richmond University Medical WIC	3rd Fl	Staten Island	NY	10301	480	2400
296-01	Staten Island Hospital WIC	MAP Building 1st Fl	Staten Island	NY	10305	1320	6600
296-03	Health Clinic WIC	2nd Fl	Staten Island	NY	10301	900	4500
297-01	Elmhurst Hospital WIC	Room MC 5	Elmhurst	NY	11373	3120	15600
298-01	WIC - Tri Community Health		Amityville	NY	11701	740	3700
298-03	WIC - Elsie Owens Health Care		Coram	NY	11727	520	2600
298-04	WIC - MLK Jr Community Health		Wyandanch	NY	11798	720	3600
298-05	WIC - Dolan Family Health		Greenlawn	NY	11740	900	4500
298-07	WIC - Brentwood Family Health		Brentwood	NY	11717	2680	13400
298-08	WIC - Marilyn Shellabarger Health Center		Shirley	NY	11967	400	2000
298-09	WIC - HRHCare Health Center		Patchogue	NY	11772	860	4300
298-10	WIC - HRHCare Riverhead Health Center	Rm S251	Riverhead	NY	11901	1300	6500
299-04	Hempstead Community WIC		Hempstead	NY	11550	660	3300
301-01	Allegany County DOH WIC		Wellsville	NY	14895	740	3700
303-01	Cornerstone Family Healthcare WIC		Newburgh	NY	12550	1280	6400
303-05	Harriman WIC		Harriman	NY	10926	2440	12200
305-01	Cohen's Children Medical Center WIC	Ste 250	New Hyde Park	NY	11042	980	4900

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306-01	Yeled V'Yalda Early Childhood WIC		Brooklyn	NY	11218	920	4600
307-01	Stony Brook Medical WIC	Ste 2	East Setauket	NY	11733	1960	9800
310-01	CCB Neighborhood WIC	Ste 306	Jamaica	NY	11432	1400	7000
311-01	Catholic Charities WIC	3rd Floor	Freeport	NY	11520	1000	5000
311-03	Catholic Charities WIC		Amityville	NY	11701	400	2000
312-01	Bellevue Hospital WIC	Room GD1	New York	NY	10016	980	4900
312-02	Metropolitan Hospital WIC	Room 1D31	New York	NY	10029	1560	7800
312-04	Chinatown WIC	Rm 610	New York	NY	10013	400	2000
312-05	Sunnyside WIC	1st Fl	Woodside	NY	11377	820	4100
314-01	NBHN Woodhull Medical WIC	Rm 2A 230	Brooklyn	NY	11206	2200	11000
315-01	Lincoln Medical WIC Clinic	1st Fl	Bronx	NY	10451	1660	8300
315-02	Segundo Ruiz Belvis WIC Clinic	1st Fl	Bronx	NY	10454	680	3400
316-02	IFH Mount Sinai WIC		New York	NY	10029	1120	5600
318-01	Montefiore New Rochelle Hospital WIC	Ste LL5	New Rochelle	NY	10801	3840	19200
320-01	Utica WIC		Utica	NY	13501	2160	10800
322-01	LIFQHC WIC Program	3rd Fl	Roosevelt	NY	11575	2880	14400
323-01	St Lawrence WIC		Canton	NY	13617	800	4000
n/a	NYS Department of Agriculture and Markets	10B Airline Drive	Albany	NY	12235	9260	46300
n/a	NYS Department of Agriculture and Markets	10B Airline Drive	Albany	NY	12235	128820	644100