



**New York State Department of Agriculture and Markets - Produce Safety Program**  
Farm Information Form (Information provided will be used to determine coverage under the Produce Safety Rule)

**CONTACT INFORMATION**

Date \_\_\_\_\_ County \_\_\_\_\_

Farm Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business Name \_\_\_\_\_

Mailing Address \_\_\_\_\_  Same as Street Address

Business City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Point of Contact**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Title \_\_\_\_\_ Email \_\_\_\_\_

Phone Number \_\_\_\_\_

**Role Preferred Method of Contact (check one)**

- |  |                                |
|--|--------------------------------|
| <input type="checkbox"/> Owner               | <input type="checkbox"/> Phone |
| <input type="checkbox"/> Operator            | <input type="checkbox"/> Email |
| <input type="checkbox"/> Food Safety Manager | <input type="checkbox"/> Mail  |
| <input type="checkbox"/> Employee            |                                |
| <input type="checkbox"/> Other               |                                |

**Responsible Party**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Title \_\_\_\_\_ Email \_\_\_\_\_

Phone Number \_\_\_\_\_

**FARM PRODUCTION INFORMATION**

**Approximate Produce Acreage**

- 1-10
- 11- 100
- 101 - 500
- 501 - 1000
- 1001 - 2500
- 2501 – 5000
- 5000 – above

**Covered Produce Activities  
(check ALL that apply)**

- Growing
- Harvesting
- Packing
- Holding

**Season Start Month**

\_\_\_\_\_ \ \_\_\_\_\_ (MM\DD)

**Season End Month**

\_\_\_\_\_ \ \_\_\_\_\_ (MM\DD)

## **PRODUCE INFORMATION**

Please circle all **Covered Produce** you **SELL** (not **ONLY harvest**) below:

### **Covered Produce:**

almonds, apples, apricots, aprium, artichokes- globe-type, Asian pears, avocados, babaco, bananas, Belgian endive, blackberries, blueberries, boysenberries, brazil nuts, broad beans, broccoli, Brussels sprouts, burdock, cabbages, Chinese cabbages (Bok Choy, mustard, and Napa), cantaloupes, carambolas, carrots, cauliflower, celeriac, celery, chayote fruit, cherries (sweet), chestnuts, chicory (roots and tops), citrus (such as clementine, grapefruit, lemons, limes, mandarin, oranges, tangerines, tangors, and uniq fruit), cowpea beans, cress-garden, cucumbers, curly endive, currants, dandelion leaves, fennel-Florence, garlic, genip, gooseberries, grapes, green beans, guavas, herbs (such as basil, chives, cilantro, oregano, and parsley), honeydew, hops, huckleberries, Jerusalem artichokes, kale, kiwifruit, kohlrabi, kumquats, leek, lettuce, lychees, macadamia nuts, mangos, other melons (such as Canary, Crenshaw and Persian), microgreens, mulberries, mushrooms, mustard greens, nectarines, onions, papayas, parsnips, passion fruit, peaches, pears, peas, peas-pigeon, pecans, peppers (such as bell and hot), pine nuts, pineapples, plantains, plums, plumcots, quince, radishes, raspberries, rhubarb, rutabagas, scallions, shallots, snow peas, soursop, spinach, sprouts (such as alfalfa and mung bean), strawberries, summer squash (such as patty pan, yellow and zucchini), sweetsop, Swiss chard, taro, tomatoes, turmeric, turnips (roots and tops), walnuts, watercress, watermelons, and yams

*Please note that food grains such as sorghum, barley, buckwheat, oats, rye, wheat, etc. are not considered to be produce in this regulation. Those are considered "food," (as defined on page 3).*

Please circle all **Exempt Produce** (produce rarely eaten raw) that you **SELL** (not **ONLY harvest**) below:

### **Exempt Produce:**

asparagus; black beans; great northern beans; kidney beans, lima beans, navy beans, pinto beans; beets, garden (roots and tops); sugar beets, cashews; cherries (sour); chickpeas; cocoa beans; coffee beans; collards; sweet corn, cranberries; dates; dill (seeds and weed); eggplants; figs; ginger; hazelnuts; horseradish; lentils; okra; peanuts; pecans; peppermint; potatoes; pumpkins; winter squash; sweet potatoes; and water chestnuts

If you sell others not already listed, please write here:

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**Is your produce intended to be used in commercial processing? (i.e. canning, distilling, baking or some other kill step)**

- Yes, **all** of the produce that I sell will undergo some type of commercial processing that includes a "**kill step**".
- Yes, **some** of the produce that I sell will undergo some type of commercial processing that includes a "**kill step**".
- No, **none** of the produce that I sell will undergo some type of commercial processing that includes a "**kill step**".

## **FARM SIZE**

Please indicate Farm Size based on **TOTAL gross produce sales averaged over 3 years:**

- Large Farm (over \$500K in total gross produce sales)
- Small Farm (over \$250K but less than \$500K in total gross produce sales)
- Very Small Farm (over \$25K but less than \$250K in total gross produce sales)
- Less than 25K in total gross produce sales

Is your farm's annual gross **FOOD**\* sales more than \$500,000 averaged over 3 years?

- No  
 Yes

**\*Food** has the meaning given in section 201(f) of the act (21 U.S.C. 321(f)). Examples of food include, but are not limited to, fruits, vegetables, fish, dairy products, eggs, raw agricultural commodities for use as food or components of food, animal feed, including pet food, food and feed ingredients and additives, including substances that migrate into food from food packaging and other articles that contact food, dietary supplements and dietary ingredients, infant formula, beverages, including alcoholic beverages and bottled water, live food animals, bakery goods, snack foods, candy, and canned foods.

If you answered "No", please proceed to the next question.

Is the majority of the **FOOD** (human food + animal food) sales to a qualified end user\*?

- Yes  
 No

**\*A qualified end user is defined as**

- *The consumer of the food OR*
- *A restaurant or retail food establishment that is located*
  - *In the same state or the same Indian reservation as the farm that produced the food OR*
  - *Not more than 275 miles from such farm*  
*("consumer" does not include a business)*

***Selling products at a farmers market in the same state or within 275 miles of your farm would be considered selling to a qualified end user.***

I have successfully completed a Produce Safety Alliance (PSA) Grower Training OR Train-the-Trainer course.

- Yes  
 No

I would be interested in this farm participating in an On-Farm Readiness Review.

- Yes  
 No

Additional Comments:

Return to:

New York State Department of Agriculture and Markets  
Division of Food Safety and Inspection - Produce Safety  
10B Airline Drive  
Albany, NY 12235

### Albany office

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