

DEPARTMENT OF AGRICULTURE & MARKETS

Division of Milk Control & Dairy Services

10 B Airline Drive  
Albany, NY 12235

PPS# \_\_\_\_\_

PLANT# \_\_\_\_\_

Date Issued \_\_\_\_\_

PROCESSING PLANT SUPERINTENDENT APPLICATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

SOCIAL SECURITY # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ FEDERAL ID# \_\_\_\_\_

Reason for not supplying your SS# or Fed ID# \_\_\_\_\_

LOCATION WHERE PPS LICENSE IS REQUIRED

Plant Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

WORK EXPERIENCE IN THE DAIRY INDUSTRY

Employer	Address	From/To	Type of Work (Lab, Tech, QC Mgr, etc)

I am familiar with the sanitization regulations applicable to my place of employment, which are generally described on the reverse side of this application.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR OFFICE USE ONLY:** Please indicate below whether the candidate is Satisfactory or Unsatisfactory

Satisfactory: \_\_\_\_\_ Unsatisfactory: \_\_\_\_\_

DPS \_\_\_\_\_ Area \_\_\_\_\_ Date \_\_\_\_\_

\*\* See reverse side for information about Processing Plant Superintendent duties and other information.

### **General Requirements - Processing Plant Superintendent**

1. Designation as a Processing Plant Superintendent shall be valid only for the plant identified on this application.
2. A person may not be employed as a Processing Plant Superintendent at more than one plant at any given time.
3. A Processing Plant Superintendent designation shall be valid until revoked or until the person is no longer at the designated plant.

### **GENERAL DUTIES OF PROCESSING PLANT SUPERINTENDENT**

The Processing Plant Superintendent shall be familiar with the sanitation requirements (Part 2, Part 3 or Par 32) applicable to his/her place of employment. He/she shall be responsible for compliance with the general requirements.

1. Proper pasteurization of all products processed at the plant.
2. Completion and retention of all required pasteurization records.
3. Supervision of proper cleaning and sanitizing of all equipment.
4. Proper assembly and operation of all equipment and piping to prevent contamination of pasteurized products.
5. Maintenance of general plant cleanliness and acceptable physical condition of plant.

### ***TAX LAW AMENDMENT***

\* The authority to request the information contained in this document is found in Section 16 of the Agriculture and Markets Law and the specific section or sections of that Law which relate to the license, permit, certificate, approval, or registration or permission which you seek. The principal purpose for which this information is collected is to enable the Department of Agriculture & Markets to determine whether or not to issue the requested license, permit, certificate, approval, registration or permission. This information will be used by the Department for the purpose of evaluating your application and enforcing and administering the Agriculture & Markets Law.

Disclosure of your federal social security and federal employer identification numbers by you is mandatory and is authorized by Section 5 of the Tax Law. The principal purpose for which this information is collected is to enable the Department of Tax & Finance to identify individuals, businesses and others who have been delinquent in filing tax returns or may have underestimated their tax liabilities and to generally identify persons affected by the Tax Law administered by the Commissioner of Taxation & Finance for administering the Tax Law and for any other purpose authorized by the Tax Law.

Should you fail to provide all of the requested information, your application may not be processed.