

# **SIGNAGE AND RELATED SERVICES AT THE NEW YORK STATE FAIRGROUNDS**

IFB #0223

## **Addendum 1 Issued December 18, 2019 Questions and Answers**

*\*Please note that the questions that follow are taken verbatim from the emails received by the Department without editing.*

- 1) Would there be prior pricing available for the previous contract?
  - a. **See 2019 pricing attached.**
- 2) As for the "Mesh" material Item 6, could you list some examples of what they were using it? Prints along fence lines for privacy? Or staked flags that raise up in the air? Just trying to get an idea for what was done in previous years.
  - a. **Per Section 2.2C. of the IFB, "Sign Material Specifications", "Item 6: Mesh" shall meet the following specifications:**  
**"Item 6: Mesh**
    - **Shall be designed for indoor and outdoor use.**
    - **Shall be weather resistant.**
    - **Shall be material that is 10 ounces and has a mesh pattern ratio of at least 70:30.**
    - **Shall have an indoor and outdoor lifespan of at least three (3) years."**

**In 2019, this material was used for advertising and promotion along fence lines. This material may be used for other purposes during the Term of the contract.**

- 3) As for "plastic" material item 7, would that be in reference to an acrylic material? 1/8"
  - a. **Per Section 2.2C. of the IFB, "Sign Material Specifications", "Item 7: Plastic" shall meet the following specifications:**  
**"Item 7: Plastic**
    - **Shall be designed for indoor and outdoor use.**
    - **Shall be weather resistant.**
    - **Shall be a thickness of 3 mm.**
    - **Shall have an indoor and outdoor lifespan of at least three (3) years."**

**"Acrylic Material" that meets the specifications listed above will be acceptable.**

- 4) As for “steel” material item 9, would you have an example of what that signage would require?  
Are we talking cut out structures or figures?

a. **Per Section 2.2C. of the IFB, “Sign Material Specifications”, “Item 9: Steel” shall meet the following specifications:**

**“Item 9: Steel**

- **Shall be designed for indoor and outdoor use.**
- **Shall be weather resistant.**
- **Shall be 20-gauge material.**
- **Shall have an indoor and outdoor lifespan of at least three (3) years.”**

**This material will not require cut out structures or figures.**

- 5) Install wise, would these be accessible with a scissor lift and or ground level?

a. **All areas requiring signage installation will be accessible by the contractor at ground level or with a scissor or articulating lift.**

- 6) When it comes time to placing orders will the customers be contacting my business directly or will I be dealing with a fairground associate? With that being said is there a deadline for signage orders prior to the start of the fair?

a. **This IFB only covers signage needs for AGM. All orders will be placed by AGM. AGM will place orders in accordance with the following schedule:**

<b>ORDER PLACED BY AGM</b>	<b>DELIVERY TO THE NEW YORK STATE FAIRGROUNDS</b>
Initial Bulk Order will be placed by AGM on or before July 15 <sup>th</sup> each year*	Within fourteen (14) days from the date the order is placed unless otherwise approved by AGM
Supplemental Orders may be placed by AGM between July 16 <sup>th</sup> and August 1 <sup>st</sup> each year*	No later than fourteen (14) days prior to the start of the State Fair each year unless otherwise approved by AGM
Final Order will be placed by AGM no later than five (5) days prior to the start of the State Fair each year*	No later than two (2) days prior to the start of the State Fair each year unless otherwise approved by AGM
Orders placed by AGM during the State Fair each year*	Within twenty-four (24) hours or as otherwise approved by AGM

**\*In 2019, the Initial Bulk Order accounted for approximately 60% of the signage ordered by AGM; the Supplemental Orders accounted for approximately 30% of the signage ordered by AGM; the Final Order accounted for approximately 5% of the signage ordered by AGM; and, Orders placed by AGM during the 2019 State Fair accounted for approximately 5% of the signage ordered by AGM.**

- 7) If the prime firm is a NY Certified WBE and is capable of performing ALL of the work in the scope of services are the MBE and SDVOB goals still necessary?
- a. **Yes. Per Section 5.5 of the IFB, “For purposes of this solicitation, the Department hereby establishes an overall goal of thirty (30) percent for MWBE participation, fifteen (15) percent for New York State-certified Minority-owned Business Enterprise (“MBE”) participation and fifteen (15) percent for New York State-certified Women-owned Business Enterprise (“WBE”) participation (based on the current availability of MBEs and WBEs).” Per Section 5.6 of the IFB, “AGM hereby establishes an overall goal of 6% for SDVOB participation, based on the current availability of qualified SDVOBs.” Bidder may submit a request for a waiver if they are unable to achieve the required goals and are required to document their good faith efforts in achieving the goals in the solicitation.**
- 8) SDVOB Participation Goal Waiver Form what is Attachment B as referenced in Section 3?
- a. **Attachment B as referenced in Section 3 of the SDVOB Participation Goal Waiver Form requires the bidder to provide an “explanation of the specific reasons each SDVOB that responded to Bidders/Contractors’ solicitation was not selected.” Attachment A as referenced in Section 3 of this Form requires the bidder to provide copies of solicitations to SDVOBs and any responses thereto. This documentation must be provided as evidence of your good faith efforts to meet the SDVOB goals set forth in the contract and in support of your waiver application. If a SDVOB responds to bidder’s solicitation and is not selected, the bidder must provide an explanation of the specific reason each SDVOB that responded to bidder’s solicitation was not selected.**
- 9) What is the extent of the design services required for these sign types? Are there examples of the designs done in previous years so this can be used as a comparative or a benchmark for this project’s design requirements.
- a. **AGM will provide logos, graphics and text. The selected contractor will be responsible for design layout and production. See 2019 design examples attached.**
- 10) Page 22 regarding NY state insurances: If the firm is owned and operated in another state and complies with that state’s Workers Comp requirements, are the Forms listed still required as they relate to the NY state workers comp.
- a. **Yes. Per Section 7 of the IFB,**  
**“Proof of Workers’ Compensation Coverage**  
To comply with coverage provisions of the WCL, the Workers’ Compensation Board requires that a business seeking to enter into a State contract submit appropriate proof of coverage to the State contracting entity issuing the contract. For each new contract or contract renewal, the contracting entity must obtain ONE of the following forms from the contractor and submit to OSC to prove the contractor has appropriate workers’ compensation insurance coverage:
- **Form C-105.2** – Certificate of Workers’ Compensation Insurance issued by private insurance carriers, or **Form U-26.3** issued by the State Insurance Fund; or

- **Form SI-12**– Certificate of Workers’ Compensation Self-Insurance; or **Form GSI-105.2** Certificate of Participation in Workers’ Compensation Group Self-Insurance; or
- **CE-200**– Certificate of Attestation of Exemption from NYS Workers’ Compensation and/or Disability Benefits Coverage.

**Proof of Disability Benefits Coverage**

To comply with coverage provisions of the WCL regarding disability benefits, the Workers’ Compensation Board requires that a business seeking to enter into a State contract must submit appropriate proof of coverage to the State contracting entity issuing the contract. For each new contract or contract renewal, the contracting entity must obtain ONE of the following forms from the contractor and submit to OSC to prove the contractor has appropriate disability benefits insurance coverage:

- **Form DB-120.1** - Certificate of Disability Benefits Insurance; or
- **Form DB-155**- Certificate of Disability Benefits Self-Insurance; or
- **CE-200**– Certificate of Attestation of Exemption from New York State Workers’ Compensation and/or Disability Benefits Coverage.”

## New York State Fair Signage 2019 Pricing

Size	Material	2019 Price Per Sign Ordered
12"x18"	Aluminum - Item 1	\$6.45
120"x24"	Aluminum - Item 1	\$375.00
85.35"x12"	Aluminum - Item 1	\$95.00
8'x4'	Aluminum - Item 1	\$265.00
10'x2'	Banner - Item 2	\$91.00
2'x3'	Banner - Item 2	\$55.00
4.5'x5'	Banner - Item 2	\$85.00
4.5'x6'	Banner - Item 2	\$105.00
4'x10'	Banner - Item 2	\$133.00
4'x8'	Banner - Item 2	\$75.00
53" x 900"	Banner - Item 2	\$1,725.00
6' x 20'	Banner - Item 2	\$1,437.00
9'x9'	Banner - Item 2	\$445.00
12" x 36"	Fluted Polypropylene - Item 3	\$12.00
12"x12"	Fluted Polypropylene - Item 3	\$10.45
12"x18"	Fluted Polypropylene - Item 3	\$11.45
12"x9"	Fluted Polypropylene - Item 3	\$15.39
2' x 2'	Fluted Polypropylene - Item 3	\$22.55
2' x 3'	Fluted Polypropylene - Item 3	\$32.95
24"x16.5"	Fluted Polypropylene - Item 3	\$18.55
24"x24"	Fluted Polypropylene - Item 3	\$22.55
32"x48"	Fluted Polypropylene - Item 3	\$47.75
36"x48"	Fluted Polypropylene - Item 3	\$32.50
4' x 10'	Fluted Polypropylene - Item 3	\$580.00
4' x 8'	Fluted Polypropylene - Item 3	\$95.00
48' X 32"	Fluted Polypropylene - Item 3	\$47.75
5' x 10'	Fluted Polypropylene - Item 3	\$560.00
6"x 6"	Fluted Polypropylene - Item 3	\$6.95
9"x 12"	Fluted Polypropylene - Item 3	\$14.95
10'x3'	Aluminum Composite Material - Item 4	\$375.00
18" x 12"	Aluminum Composite Material - Item 4	\$70.13
2' x 8'	Aluminum Composite Material - Item 4	\$576.00
24"x24"	Aluminum Composite Material - Item 4	\$49.95

24"x36"	Aluminum Composite Material - Item 4	\$125.95
24"x48"	Aluminum Composite Material - Item 4	\$185.00
30"x30"	Aluminum Composite Material - Item 4	\$111.50
35.5"x11.5"	Aluminum Composite Material - Item 4	\$34.95
4' x 7'	Aluminum Composite Material - Item 4	\$379.50
44"x12"	Aluminum Composite Material - Item 4	\$105.00
4'x8'	Aluminum Composite Material - Item 4	\$295.00
72" x 12"	Aluminum Composite Material - Item 4	\$105.00
7'x1'	Aluminum Composite Material - Item 4	\$105.00
8'x4'	Aluminum Composite Material - Item 4	\$295.00
90" round	Aluminum Composite Material - Item 4	\$265.00
96"x36"	Aluminum Composite Material - Item 4	\$510.95
7" x 5"	Magnet - Item 5	\$4.95
11" X 24"	Magnet - Item 5	\$22.00
20'x60"	Mesh - Item 6	\$385.00
16'x8'2"	Mesh - Item 6	\$265.00
9"x6"	Plastic - Item 7	\$39.95
44.5"x14.75"	Plastic - Item 7	\$62.95
24"x145.5"	Plastic - Item 7	\$220.00
24" X 36"	Plastic - Item 7	\$68.00
24" round	PVC Foam Sheet - Item 8	\$74.95
60" x 40"	PVC Foam Sheet - Item 8	\$165.00
24"x36"	PVC Foam Sheet - Item 8	\$72.00
20"x8"	Steel - Item 9	\$39.95

\*\*Pricing includes design, production and delivery to the New York State Fairgrounds



	
<ul style="list-style-type: none"> <li> <b>DAIRY PRODUCTS BUILDING</b>  Distance: .08 MI  Estimated time: 1 min  → </li> <li> <b>DAIRY CATTLE BARN</b>  Distance: .16 MI  Estimated time: 3 min  → </li> <li> <b>CENTER OF POGRESS BUILDING</b>  Distance: .19 MI  Estimated time: 3 min  → </li> <li> <b>NY EXPERIENCE</b>  Distance: .34 MI  Estimated time: 7 min  ← </li> <li> <b>EXPOSITION CENTER</b>  Distance: .17 MI  Estimated time: 3 min  ← </li> <li> <b>MIDWAY</b>  Distance: .07 MI  Estimated time: 1 min  ← </li> <li> <b>STATE PARK</b>  Distance: .07 MI  Estimated time: 1 min  → </li> <li> <b>HORTICULTURE BUILDING</b>  Distance: .05 MI  Estimated time: 1 min  → </li> <li> <b>ART AND HOME CENTER</b>  Distance: .13 MI  Estimated time: 2 min  → </li> <li> <b>GATE 10</b>  Distance: .46 MI  Estimated time: 9 min  ← </li> </ul>	<ul style="list-style-type: none"> <li> <b>DAIRY PRODUCTS BUILDING</b>  Distance: .08 MI  Estimated time: 1 min  ← </li> <li> <b>DAIRY CATTLE BARN</b>  Distance: .16 MI  Estimated time: 3 min  ← </li> <li> <b>CENTER OF POGRESS BUILDING</b>  Distance: .19 MI  Estimated time: 3 min  ← </li> <li> <b>NY EXPERIENCE</b>  Distance: .34 MI  Estimated time: 7 min  → </li> <li> <b>EXPOSITION CENTER</b>  Distance: .17 MI  Estimated time: 3 min  → </li> <li> <b>MIDWAY</b>  Distance: .07 MI  Estimated time: 1 min  → </li> <li> <b>STATE PARK</b>  Distance: .07 MI  Estimated time: 1 min  ← </li> <li> <b>HORTICULTURE BUILDING</b>  Distance: .05 MI  Estimated time: 1 min  ← </li> <li> <b>ART AND HOME CENTER</b>  Distance: .13 MI  Estimated time: 2 min  ← </li> <li> <b>GATE 10</b>  Distance: .46 MI  Estimated time: 9 min  → </li> </ul>